

Highlights:

1. The national framework and guidance for the **Local Area Maturity Assessment** were presented, and a half-day workshop was held to complete the maturity matrix (23/03) The outcomes and agreed next steps will be presented to the SEND Improvement Board.
2. The **Health Data Dashboard** and **SEND Exceptions Report** were presented, with **KLOEs** identified across Section 23 notifications (LAIP 4.30), paediatric assessment waiting profile, and permanent exclusion and attendance data (LAIP 3.11/3.14/3.16); these will be explored further with findings reported to the appropriate subgroups.
3. An update on **SEND tribunals** was provided, with discussion focusing on witness statements, education representation, sufficiency, lived experience and lessons learnt, particularly in relation to Section I. An action was agreed to follow up and explore these issues outside of SOG
4. The **Self-Evaluation Framework** was approved, and it was agreed that the annual timeline for updating the SEF would be shared.

Challenges:

Building on the current governance arrangements, there is an opportunity to strengthen alignment by ensuring the right discussion and challenge happens in the right forums, reducing duplication, and clarifying priorities across SEND improvement and business-as-usual. This will be supported by further embedding and alignment to the LAIP.

Actions/Priorities:

1. Further embed the Local Area Inclusion Plan (LAIP) as the organising framework for SEND governance, strengthening alignment between forums, clarifying accountability, and ensuring challenge, priorities, and assurance are consistently focused on agreed LAIP outcomes. Ensure the first update report on the LAIP is included in the next SOG/SIB cycle.
2. Coproduction Charter working group to meet to finalise the document ahead of SEND Improvement Board.
3. Close the loop on all KLOEs identified to ensure learning, recommendations, and impact are embedded in practice.

Risk/Escalations:

None.